

Established 1850

PLAINFIELD TOWNSHIP

September 1, 2016

Dear Resident:

The Plainfield Township Assessor's Office is conducting an audit. The main goal is to verify that all exemptions are being properly applied only to persons eligible for the exemption. This form **MUST** be completed and returned by September 30, 2016. If this is not returned in a timely manner, the exemptions on this property will be denied. The denial of exemptions may require you to pay additional property taxes. Please check **ALL** boxes that accurately describe this property.

- This is my PRIMARY residence
- I am the owner as of January 1, 2016.
- I am not receiving the Homestead exemption on any other property.
- This property was NOT used as a rental as of January 1, 2016
- I am renting this property.
- My lease specifically states I am responsible for the property taxes. (Please provide a copy.)

Name: _____

Address: _____

Signature: _____

Please complete and return to the Assessor's Office by September 30, 2016.

Mail: **Plainfield Township Assessor's Office**
22525 W. Lockport Street
Plainfield, IL 60544

Fax: **815-436-5117**

Or by email to: chaywood@plainfieldassessor.com

If you have any additional questions or concerns, feel free to call the office at 815.436.5110.

Thank you for your cooperation.

Sincerely,

Erin Kljaich, CIAO-M
Assessor
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ekljaich@plainfieldassessor.com

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Trustees
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Tax Collector
Yvonne Bolton