

Plainfield Township Board of Trustees Minutes from January 11, 2012

STATE OF ILLINOIS)
WILL COUNTY) **S.S. Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on January 11, 2012.

PRESENT:

John Argoudelis	Supervisor
Chuck Willard	Trustee
Tony Fremarek	Trustee
Steve Cammack	Trustee
Ken McCafferty	Trustee

OTHER ELECTED OFFICIALS PRESENT:

Anita Gerardy	Town Clerk
Sam Reichert	Highway Commissioner
Matthew Starr	Tax Collector

ELECTED OFFICIALS ABSENT:

Erin Kljaich	Assessor
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OTHERS PRESENT:

Andi French	Administrator
Monika McMillen	Office Manager

John Argoudelis acting as chairman and Anita Gerardy acting as Town Clerk, the following official business was transacted:

- I. Meeting January 11, 2012** was called to order at **6:05 p.m.**
- II. Pledge of Allegiance and Prayer**
Pledge of Allegiance and Prayer were said.
- III. Roll Call for Quorum:** Ken McCafferty –Present, Chuck Willard- Present, Steve Cammack – Present, Tony Fremarek-Present, John Argoudelis –Present.
- IV. Approval of Agenda:** A motion to approve the agenda was made by Tony Fremarek, seconded by Chuck Willard. Voice vote taken. Motion carries.
- V. Approval of Minutes:** A motion to approve the minutes from the December 14, 2011 meeting was made by Tony Fremarek, seconded by Ken McCafferty. Voice vote taken. Motion carries.
- VI. Supervisor’s Report:**
 - A. Recycling Program- Discussion:** Ms. McMillen stated she has some concerns regarding the recycling program. Items that are not recyclable are being dumped in or alongside the bins. She stated people are leaving couches, televisions, other electronics, and miscellaneous construction material. Mr. Argoudelis stated the original concept of having recycling at the Township, was to install a gate to prevent residents from dropping off items after the office closed for the day. At

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the time of construction, the cost was taken into consideration and the board voted to eliminate the gate. If a gate is installed now, it would have to be in conjunction with the Forest Preserve. Mr. Reichert suggested he, Andi and Monika meet to discuss an alternative solution to this problem. Mr. Argoudelis asked to have the Recycling Program issue on the February agenda.

- B. Harris Drive Update:** Mr. Willard stated he met with Mr. Trizna regarding the Harris Drive issue and stated Mr. Trizna is open to tapping into the Rill. Mr. Trizna's only request is to have examined the Engineering study before he meets with Mr. Willard to discuss the best solution to the problem.
- C. Building Update:** Mr. Argoudelis advised the board he, Kathy Whalen and Andi French met with the Healy Bender to discuss different schematic designs. Mr. Argoudelis stated they analyzed all aspects of the building addition based on what the needs are not only for the senior programs, but also for utilizing the room for other purposes. A meeting with the architects is scheduled for January 19th where Healy Bender will present an updated schematic design incorporating everything discussed and will include a ball park figure as to the cost. Mr. Argoudelis advised the board he will present the updated version at the February board meeting.

VII. Public Comments: Mr. Michael Lambert, Arris Architects, stated, first, he would like to address the board's policy to obtain three quotes for professional services before a vote is taken and a company is hired. He stated the board has two quotes for Construction Management. Mr. Argoudelis stated the board does like to have multiple bids to review for Professional Services, but has not officially adopted a policy stating the number of bids required. Mr. Lambert stated in a letter, signed by Mr. Argoudelis, dated November 21st 2011 it states the board policy is to have three quotes before hiring a professional company. Mr. Lambert questioned the board's hiring a Construction Management Company when only two companies had been interviewed.

Mr. Argoudelis stated the board interviewed three Construction Management companies, and also contacted one company via telephone. Mr. Argoudelis stated in interviewing different Construction Management Companies, the board has learned there are two different services offered. One service is as an Advisor and the Township signs the contract, and the other is a Manager who signs all contracts that have been approved by the Board. The board had three Management Companies present their services at three different board meetings. Of the three, Featherstone was eliminated as they wanted to be an advisor. Carlson Construction Management Company and Berti Construction Management Company were interested in the Manager position.

Mr. Argoudelis stated he requested a quote for the cost of Construction Management from Berti Construction Management Company and Carlson Construction Management Company. Berti Management Company submitted their quote for the board's review. Carlson Construction Management Company has not submitted a quote.

Mr. Lambert stated the main reason for his attending the Board meeting was in regard to the letter dated November 21, 2011 he received from Mr. Argoudelis, rejecting his invoice for payment for services he provided to the board in regard to a schematic drawing for the Senior Center addition. Mr. Lambert read a narrative outlining his services. Mr. McCafferty questioned Mr. Lambert's reference to the August 9th 2009 minutes regarding the agreement

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of a payment of \$750.00 and what work did that entail. Mr. Lambert stated it involved the location of the bus barn, the food pantry and the administrative offices.

Mr. Argoudelis asked for a copy of the narrative for the board to review and investigate his concerns. Mr. Lambert stated he will e-mail his report/narrative to Ms. Gerardy.

Mr. Chmura, a resident of Plainfield Township, stated he is inquiring on the status of construction of the Renwick Road Bridge. Mr. Reichert stated the construction of the Renwick Road Bridge is on schedule. Mr. Reichert advised him there are updates posted on the Township website monthly. Mr. Fremarek has been extremely helpful in posting the updates within minutes of receiving them.

VIII. Elected Officials Report:

A. Assessor's Office:

Written Report

B. Clerk: Ms. Gerardy advised the board she is holding voter registration at St. Mary Immaculate Church on January 21st and 22, and February 4 and 5th. She thanked Trustee Fremarek, Trustee Cammack and Tax Collector Mr. Starr, for volunteering to help with the registration.

C. Highway Commissioner: Bridge Update

Written Report

Mr. Willard inquired about the location of the bike path. The original design was to place the bike path under the elevated bridge. Now it will come up to the at grade bridge, which puts it about fifteen feet on to the CNN Railroad property. Mr. Reichert stated in order to put the bike path at the at grade bridge, they will have to put up cement walls. Mr. Reichert stated he had Hutchinson Engineering draw a design of where the bike path would be and the cost of installing the cement walls. Mr. Reichert stated it would be too costly to put up the cement walls. Mr. Reichert stated there will still be a bike/walking path. A cul de sac will be put on the East side of the bridge allowing residents to park their cars and either walk or ride their bikes across the bridge.

Mr. Reichert stated the Highway Department took out a line of credit for the bridge project. He stated they were responsible for the outlay of all the properties. He stated he received the final payment from the State. The line of credit has been closed.

Mr. Reichert stated the Highway Department has saved approximately \$30,000.00 or \$40,000.00 in December in salt, fuel cost and employee hours due to the warmer weather. The original 400 tons, of salt purchased last year, is still sitting on the ground.

Mr. Argoudelis asked for an update on the sandbags. Mr. Reichert and Mr. Willard stated the sand bags are still sitting outside on Township property. They stated they have not been able to contact the Village regarding storage. Mr. Argoudelis asked if they contacted the County. Mr. Willard stated the County will only give the Township empty bags but will not store them. If they are not moved, Mr. Reichert advised the board, the bags will deteriorate. The sand (and part of the bags) will have to be moved to the Forest Preserve's bins and might be used in the Parks. Mr. Reichert stated the problem with storing the sand bags at the Village (off site), is getting them when needed. If the Village is not experiencing problems, and the Township needs them, there would be no one at the storage facility for the Township to get to the sandbags. Mr. Argoudelis stated there is also a problem with space in the garage. The new bus will be arriving soon and will be stored in the garage, along with Sam's equipment and the sandbags. The garage has simply run out of room. Mr. Argoudelis stated he and Mr. Reichert have been working together to solve try the problem.

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Mr. Argoudelis stated there is a possibility of constructing a lean-to next to the salt shed giving Mr. Reichert additional storage space for equipment and storing the sandbags. Mr. Reichert stated he has rented space in a facility off Renwick Road in the interim for equipment he may not use during the winter, but there is limited space and not enough room for the sandbags. They will continue to meet to come up with a solution.

D. Tax Collector:

Written Report

Mr. Cammack asked Mr. Starr for an update on scholarships from Plainfield Township and who is eligible to apply. Mr. Starr stated the scholarships are for all four Plainfield Township High school seniors who reside in the Township.

E. Trustees Comments:

Mr. McCafferty:

No Report

Mr. Cammack:

No Report

Mr. Willard:

No Report

Mr. Fremarek:

No Report

IX. Reports:

A. Building Issues:

Written Report

B. Community Garden Plots:

No report

C. Disabilities Committee: Mr. Cammack stated the bowling party for residents of the Township, with disabilities, is scheduled for Sunday February 19th from 11:00 a.m. to 3:00 p.m. at Pioneer Lanes Bowling Alley. There will be free bowling, shoes, pizza and pop. There will also be prizes. Registration is required.

On March 24th, the Disabilities Committee will attend and represent the services offered by the Township for persons with disabilities, at an Expo at Joliet Junior College.

The Disabilities Committee has been invited by Debbie Lockley of the Plainfield Autism Support System, which is part of the Kendall County Special Ed Co-Op System, to participate in an Autism Resource Expo. No date or cost has been set at this time. Mr. Cammack asked the board whether or not they believe the residents of Plainfield Township would benefit in a program from the Kendall County Special Ed Co-Op program. Mr. Cammack will investigate the program further and will report back to the board.

On April 14th the Committee will hold the second annual “No One Can Stop Me Now” Expo at Plainfield High school, Central Campus from 9:00 a.m. to 3:00 p.m. Mr. Cammack asked Ms. French if she would provide him with about 200 letter head stationary and envelopes to send out letters to vendors that participated in the Expo last year. He asked if the letters could be stamped and mailed from the office and postage billed to the disabilities budget.

D. Emergency Management:

No Report

E. Flooding:

No Report

F. Food Pantry:

Written Report

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Mr. Argoudelis stated he received a call from a resident inquiring who to contact if they want to donate food to the Food Pantry. He advised them to contact someone on the board.

G. Senior Coordinator: **Written Report**

H. Senior Shuttle Bus: **Written Report**

I. Youth Committee: **Written Report**

X. Approval of Bills:

General Town Fund: A motion to approve the *General Town Fund* in the amount of **\$257,741.77** was made by Tony Fremarek seconded by Steve Cammack. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Chuck Willard-Aye, Ken McCafferty-Aye, John Argoudelis-Aye. Motion carries.

Road and Bridge: A motion to approve the *Road and Bridge Fund* in the amount of **\$781,541.77** was made by Tony Fremarek seconded by Chuck Willard. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Chuck Willard-Aye, Ken McCafferty-Aye, John Argoudelis-Aye. Motion carries.

XI. Announcements: **None**

XII. Adjournment: A motion to adjourn the Township General meeting at 7:17 p.m. was made by Tony Fremarek, seconded by Ken McCafferty. Voice vote taken. Motion carries.

Anita Gerardy, Township Clerk

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Michael Lambert, Arris Architects, 15119 S. Des Plaines, Plainfield II 60544
Mark A. Chmura, 11650 Derby, Plainfield II