



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at the Township Building at 6 p.m. on March 11th, 2020

With Matt Starr acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II.** Trustee Starr led us in the Pledge of Allegiance and Trustee Kraulidis led us in a prayer
- III. Roll Call for Quorum** – Present was Trustee Starr, Kraulidis and Nelson. Also attending were Clerk Michelle Smith, Administrator Chuck Willard, Assessor Kljaich, and Highway Commissioner Willard. . Supervisor Fremarek attended electronically.
- IV. Approval of the Agenda**-Motion made to approve agenda by Trustee Nelson; seconded by Trustee Kraulidis.. Voice vote taken. All ayes. Motion carried.
- V. Approval of the Minutes**- a motion was made by Trustee Nelson and seconded by Trustee Starr to approve the Special Board Meeting minutes from the February 12th, 2020. Voice vote taken, All Ayes, motion carried. A motion was made by Trustee Nelson and seconded by Trustee Kraulidis to approve the Regular Board minutes from the February 12th,2020. Voice vote taken. All Ayes; motion carried.
- VI. Public Comments:** Roger Brown from Sunny Land Subdivision spoke to the trustees' and asked for help with their plumbing issue. He asked for assistance with applying for a grant from the state. Supervisor Fremarek explained that the Township cannot help without a study and audit being completed. Mr. Brown said he would return once those items are completed.
- VII. Old Business: NONE**
- VIII. New Business**
 - A. Motion was made by Supervisor Fremarek to appoint Elaine Van Buskirk as the new Tax Collector. Motion seconded by Trustee Nelson. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.
 - B. The Oath of Office was administer to the new Tax Collector Elaine Van Buskirk
 - C. A motion was made by Supervisor Fremarek and seconded by Trustee Nelson to approve the April 11th,2020 Annual Town Meeting Agenda. Voice vote taken, All Ayes, motion carried.
 - D. Budget workshop date was set for April 14th,2020 to immediately follow the Regular Board meeting. Voice vote taken, All Ayes
 - E. A motion to approve the change order Administrative Office Building Projext #1-17-19-2 was made by Supervisor Fremarek and seconded by Trusree Starr. Roll Call Vote: Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek, Aye; All Ayes. Motion Carried.
 - F. A motion to approve Quote #283904-1 fro \$930 for custom table covers was made by Supervisor Fremarek and seconded by Trustee Nelson. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.
 - G. A motion to approve the service agreement with Spectrum Singers-Plainfield Area Community Chorus to provide entertainment at Plainfield Community events at a cost of \$500 was made by Trustee Nelson and

seconded by Trustee Kraulidis. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.

- H. A motion was made to approve expenses of \$400 for the Abilities Team for the St. Patrick's Day dance on March 13th, 2020 at the Township Center Was made by Supervisor Fremarek and seconded by Trustee Starr. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.
- I. A motion was made to approve Quote from Rodgers Construction for concrete work at the Township Community Center for \$5900 was made by Trustee Starr and seconded by Trustee Nelson. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.

X1. Elected Officials:

- a. The Assessor provided a written report. Also spoke about senior exempt forms going out April 17th with some language changes to the form.
- b. Clerk-no report
- c. Highway Commissioner provided a written report.
- d. Tax Collector-no report
- e. Trustee Reports- Trustee Kraulidis spoke about the Teen Edge Event and what is in place if the event is cancelled. No other Trustee reports.
- f. Supervisor Fremarek discussed the cost of the professional fees related to the build out at Rich En Deed at a cost of \$3500 from Healy Bender. Discussion about what steps the Township has taken with regards to the Coronavirus, staff and safety, Letter was sent out to all staff.

X11 Reports:

- a. **Abilities Team**-none
- b. **Administrator:** Administrator Willard provided a written report. An update was given on the emergency plumbing issue at the Community Center by TMZ Plumbing
- c. **Cemetery:** A written report was provided.
- d. **Emergency Coordinator:** A comment was made about washing your hands well and often.
- e. **Senior Coordinator:** Announced Triad meeting was coming up
- f. **Website-social media:** No report provided
- g. **Youth Services:** Applications for scholarships were due March 1st. 33 applications were completed. Applications will be reviewed and 3-4 applicants will be interviewed.
- h. **Township Days Ad Hoc:** No update given
- i. **Media Messaging:** No update given

X111. Authorization of Bills:

- a. A motion was made by Trustee Kraulidis and seconded by Trustee Starr to approve the payment of bills from the Township Fund from February 13th-March 11th, 2020 in the amount of \$112,286.03. A. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.
- b. A motion was made by Trustee Nelson and seconded by Trustee Starr to approve the payment of bills from the Road Fund from February 13th-March 11th in the amount of \$145,583.17. Roll Call Vote: Trustee Nelson: Aye, Trustee Kraulidis: Aye. Trustee Starr: Aye. Supervisor Fremarek Aye; All Ayes. Motion Carried.
- c. During this pay period the following occurred: \$1305.15 was taken from line item #101540 travel and moved to #101559 Business Maintenance. \$2500 was moved from line item #101576 Handicap Transit to line item #101532 Telephone. \$300 was taken from #103510 Cemetery to #103519 Health Insurance.

XIV. Announcements:

- a. The Annual Town Hall Meeting is scheduled for April 14th, 2020 at 6pm.
- b. The Regular Township meeting is scheduled for April 14th, 2020 directly following the Town Hall Meeting.
- c. The Township Office will be closed on April 10th, 2020 for Good Friday.

V11. Adjournment: There being no further business to come before this board, motion to adjourn at 6:39 pm by Trustee Nelson seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.

Submitted By:



Michelle Smith-Clerk

4-14-20

Date:

